

**Independent School District #771
Chokio-Alberta Public School
Official Minutes**

Regular School Board Meeting

**Monday June 16, 2025
7:00 p.m. Chokio**

The meeting was called to order by Mark Gibson at 7:00 p.m. followed by the Pledge of Allegiance.

CALL TO ORDER
PLEDGE OF ALLEGIANCE

Members present at the school were Mark Gibson, Matt Westerman, Chandler Erickson and Steve Howe. Members absent: Christina Pederson and Heidi Brethorst. Others present: Shaun McNally.

MEMBERS PRESENT

Motion by Matt Westerman seconded by Steve Howe to approve the agenda.
Motion Carried Unanimously (4-0).

AGENDA

Motion by Steve Howe seconded by Chandler Erickson to approve the regular meeting minutes from May 19, 2025.
Motion Carried Unanimously (4-0).

MINUTES

Financial Report given by Tanya Monson-Ek:

- Monthly Reconciliation for May.
- Special Sessions – Small increase in General Aid.
- FY26 Budget.
- Not many other changes.

FINANCIAL REPORT

Motion by Matt Westerman seconded by Chandler Erickson to approve the FY26 Budget.
Motion carried Unanimously (4-0).

FY25 BUDGET

Motion by Steve Howe seconded by Matt Westerman to approve the bills totaling \$231,380.39.
Motion carried Unanimously (4-0).

BILLS

Personnel Items:

- a) Motion by Chandler Erickson seconded by Matt Westerman to approve the hiring of McKenzie O'Connell as the preschool teacher, the ECFE Coordinator and the ECFE Teacher for the 2025-2026 school year.
Motion Carried Unanimously (4-0)
- b) Motion by Matt Westerman seconded by Chandler Erickson to approve the hiring of Robert Walsh as the Secondary English Teacher for the 2025-2026 school year.
Motion Carried Unanimously (4-0)
- c) Motion by Steve Howe seconded by Matt Westerman to approve the change of business management, accounts receivable and accounts payable from School Management Systems(SMS) to School Business Consultants-Blake Stoltman for the 2025-2026, 2026-2027 and 2027-2028 school years.
Motion Carried Unanimously (4-0)
- d) Motion by Steve Howe seconded by Chandler Erickson to approve staying with SMS for payroll services only for the 2025-2026, 2026-2027 and 2027-2028 school years.
Motion Carried Unanimously (4-0)

PERSONNEL ITEMS

- e) Motion by Chandler Erickson seconded by Matt Westerman to approve the Superintendent/Principal FY2026 contract of Tate Jerome.

Motion Carried Unanimously (4-0)

PERSONNEL ITEMS CONT.

No Public Comments

PUBLIC COMMENTS

Motion by Matt Westerman seconded by Steve Howe to approve the purchase of the Watchman Cast Iron Receiver Condensate Unit from Northwest Iron Firemen, Inc for \$4,264.00.

Motion carried Unanimously (4-0).

RECEIVER CONDENSATE UNIT
PURCHASE

Motion by Steve Howe seconded by Chandler Erickson to approve appointing Tate Jerome as the Designated Identified Official with Authority (IOwA) to authorize user access to MDE secure website for Chokio-Alberta Public Schools.

Motion Carried Unanimously (4-0).

IOwA AUTHORIZATION

Motion by Steve Howe seconded by Matt Westerman to approve Chokio-Alberta Public Schools participation and/or membership in MSHSL and the 2025-26 Resolution for Membership.

Motion Carried Unanimously (4-0).

MSHSL FY26 MEMBERSHIP

Motion by Steve Howe seconded by Chandler Erickson to approve Chokio-Alberta Public Schools participation and/or membership in MSBA, LCSC, and MREA.

Motion Carried Unanimously (4-0).

MSBA, LCSC AND MREA FY26
MEMBERSHIPS

Motion by Matt Westerman seconded by Steve Howe to approve authorization to run FY25 year-end checks at the end of June.

Motion Carried Unanimously (4-0).

FY24 YEAR-END CHECK RUN

Motion by Steve Howe seconded by Matt Westerman to approve running the promotional ad for Chokio-Alberta Public Schools in local papers in August.

Motion Carried Unanimously (4-0).

PROMOTIONAL ADVERTISING OF
SCHOOL

Discussion about an After School Daycare of school age students at C-A. It was discovered that there is interest in the community. More detailed information will be gathered.

AFTER SCHOOL DAYCARE

Motion by Steve Howe seconded by Chandler Erickson to approve changing the July school board meeting date to Monday, July 28th.

Motion Carried Unanimously (4-0).

JULY MEETING DATE CHANGE

Motion by Chandler Erickson seconded by Matt Westerman to adjourn.

Motion carried Unanimously (4-0).

ADJOURN

NEXT MEETING: Monday, July 28, 2025

Matt Westerman, Vice-Chairperson