

**Independent School District #771
Chokio-Alberta Public School
Official Minutes**

Regular School Board Meeting

**Tuesday, January 16, 2024
7:00 p.m. Chokio**

The meeting was called to order by Mark Gibson at 7:00 p.m. followed by the Pledge of Allegiance.

Members present: Mark Gibson, Kurt Staples, Christina Pederson, Robyn Marty and Matt Westerman. Members absent: Heidi Brethorst. Others present: Tate Jerome, Maggie deNeui.

MEMBERS PRESENT

Motion by Matt Westerman seconded by Christina Pederson to approve the agenda.

AGENDA

Motion Carried Unanimously (5-0).

Election of Officers

Chairperson: Nomination of Mark Gibson by Christina Pederson. Seconded by Robyn Marty. (Mark Gibson abstained)

ELECTION OF OFFICERS

Motion Carried Unanimously (4-0).

Vice-Chair: Nomination of Robyn Marty by Kurt Staples. Seconded by Matt Westerman. (Robyn Marty abstained)

Motion Carried Unanimously (4-0).

Clerk/Treasurer: Nomination of Christina Pederson by Robyn Marty. Seconded by Kurt Staples. (Christina Pederson abstained)

Motion Carried Unanimously (4-0).

Motion by Kurt Staples seconded by Matt Westerman to approve the date, time, and location for regular meetings as follows:

Date = 3rd Monday (except January & February – 3rd Tuesday)

Time = 7:00 pm

Location = Chokio-Alberta School

Motion Carried Unanimously (5-0).

DATE, TIME, AND
LOCATION OF REGULAR
MEETINGS

Motion by Matt Westerman seconded by Christina Pederson to approve the Chokio Review as the official newspaper for the district.

Motion carried Unanimously (5-0).

OFFICIAL NEWSPAPER

Motion by Robyn Marty seconded by Kurt Staples to approve Dacotah Bank as the Official Depository for the district.

Motion carried Unanimously (5-0)

OFFICIAL DEPOSITORY

Motion by Matt Westerman seconded by Kurt Staples to approve the IRS approved rate of reimbursement for mileage reimbursement (.67 cents/mile).

Motion carried Unanimously (5-0)

MILEAGE
REIMBURSEMENT RATE

Motion by Robyn Marty seconded by Christina Pederson to approve the Pay and Benefits for Board Members to be as follows: \$60 for chair and \$50 for all others per meeting.

Motion carried Unanimously (5-0)

PAY AND BENEFITS FOR
BOARD MEMBERS

<p>Motion by Kurt Staples seconded by Matt Westerman to approve the meal reimbursement rate for board members and district employees as follows: Legitimate Itemized Expense. Motion carried Unanimously (5-0)</p>	<p>MEAL REIMBURSEMENT RATE</p>
<p>Motion by Christina Pederson seconded by Robyn Marty to approve the authorization of Supt Jerome and/or designee to complete wire transfers and make investments of district revenues. Motion carried Unanimously (5-0).</p>	<p>AUTHORIZE WIRE TRANSFERS</p>
<p>Motion by Robyn Marty seconded by Matt Westerman to approve establishing the Fixed Asset Threshold at \$5,000 –Policy #704. Motion carried Unanimously (5-0).</p>	<p>FIXED ASSET THRESHOLD</p>
<p>Motion by Kurt Staples seconded by Matt Westerman to approve the board committee assignments for 2024. See Attachment. Motion carried Unanimously (5-0)</p>	<p>2024 BOARD COMMITTEE ASSIGNMENTS</p>
<p>Motion by Robyn Marty seconded by Christina Pederson to approve the regular meeting minutes from December 18, 2023. Motion Carried Unanimously (5-0).</p>	<p>MINUTES</p>
<p>Motion by Kurt Staples seconded by Robyn Marty to approve the bills as presented \$201,931.82. Motion carried Unanimously (5-0).</p>	<p>BILLS</p>
<p>Financial Report given by Tanya Monson-Ek, Business Manager, via speakerphone.</p>	<p>FINANCIAL REPORT</p>
<p>No Public Comments</p>	<p>PUBLIC COMMENTS</p>
<p>Motion by Robyn Marty seconded by Matt Westerman to approve resolution to require administration to make recommendations for reductions in programs and discontinuance of positions due to financial conditions and lack of pupils by roll call vote. Mark Gibson-Yes, Robyn Marty-Yes, Kurt Staples-Yes, Christina Pederson-Yes, Matt Westerman-Yes</p>	<p>PROGRAM REDUCTION RESOLUTION</p>
<p>Motion by Kurt Staples seconded by Robyn Marty to approve the Chain of Command diagram to be followed by all and added to handbooks, website, etc. Motion Carried Unanimously (5-0)</p>	<p>CHAIN OF COMMAND</p>
<p>Motion by Matt Westerman seconded by Christina Pederson to approve cafeteria/stage renovation into classroom, bathroom and office space project to start asap after school year. Motion Carried Unanimously (5-0)</p>	<p>CAFETERIA/STAGE RENOVATION</p>
<p>Motion by Kurt Staples seconded by Robyn Marty to approve elementary roof project to be done this summer. Motion Carried Unanimously (5-0)</p>	<p>ELEMENTARY ROOF PROJECT</p>
<p>Motion by Matt Westerman seconded by Christina Pederson to approve electric panel update project to be done when possible. Motion Carried Unanimously (5-0)</p>	<p>ELECTRIC PANEL UPDATE</p>

Administration Report: No report given

ADMIN AND BOARD
REPORTS

Board Report: No report given

No Other Business

OTHER BUSINESS

Motion by Robyn Marty seconded by Matt Westerman to adjourn the meeting.
Motion carried Unanimously (5-0).

ADJOURN

Christina Pederson, Board Clerk