

C-A Digital Device

POLICY & USAGE RECEIPT OF NOTIFICATION AND UNDERSTANDING

The Chokio-Alberta School's Computer or Device Policy and Usage Handbook is available on the Chokio-Alberta School's website at www.chokioalberta.k12.mn.us.

Your signature on this document states that you have read, understand, and agree to abide by the compliance requirements of Chokio-Alberta School's computer or device policy regarding the use of computers or devices and the Internet at Chokio-Alberta Schools. Your signature also states that you authorize Chokio-Alberta Schools to create and utilize "cloud services" accounts that will be under the control of Chokio-Alberta Schools, but which reside elsewhere on the Internet. (Certain cloud services require parental permission for students regardless of the level of control over the account granted to Chokio-Alberta Schools.)

If a Chokio-Alberta Public Schools computer or device is damaged in anyway Chokio-Alberta Schools will assess the computer or device damage and repair or replace the device if the damage is determined to be accidental and within the protection guidelines. **Parents/students will be charged for the full replacement cost of a device/charger/case that has been damaged due to intentional misuse or abuse.** Chokio-Alberta Schools will require that a police report be submitted in cases of theft. Fraudulent reporting of theft will be turned over to the police for prosecution. A student making a false report will also be subject to disciplinary action as outlined by the District 771 student disciplinary policy.

Laptops:

Category	1st Incident	2nd Incident	Additional incidents	Category	1st Incident	2nd Incident	Additional incidents
Minor Accidental Damage to Computer Charger	\$0	\$0	\$0	<i>Intentional</i> Damage to Charger	\$30	\$30	\$30
Major Accidental Damage to Computer	\$0	\$200	\$400	<i>Intentional</i> Damage to Computer	\$400	\$400	\$400
Major Accidental Damage to Charger	\$0	\$15	\$30	Lost or Damaged Case	\$0	\$20	\$20
Lost Charger	\$0	\$30	\$30	Lost Computer	\$200	\$400	\$400

Minor damage is damage that does not render the device/charger unusable.

Major Damage is damage that would require the device/charger to be replaced because it is unusable.

Intentional Damage is damage of any kind that is done to the computer or device or charger **on purpose**. This is considered destruction of property and is not covered.

*If a lost computer or device or charger is found, any fees that were assessed will be refunded

Ipads:

Category	1st Incident	2nd Incident	Additional incidents	Category	1st Incident	2nd Incident	Additional incidents
Minor Accidental Damage To Ipad Charger	\$0	\$0	\$0	Intentional Damage to Charger	\$30	\$30	\$30
Major Accidental Damage To Ipad	\$0	\$175	\$350	Intentional Damage to Ipad	\$350	\$350	\$350
Major Accidental Damage to Charger	\$0	\$15	\$30	Lost or Damaged Case	\$0	\$20	\$20
Lost Charger	\$0	\$30	\$30	Lost Ipad	\$175	\$350	\$350

Please check **ONE** of the following options below:

- I accept and will abide by the Chokio-Alberta School's computer or device Policy & Usage Handbook.
- I accept and will abide by the Chokio-Alberta School's computer or device Policy & Usage Handbook. **I DO NOT wish to have my child take home their computer or device.** (PLEASE NOTE: If you choose this option, students will be asked to turn in their device to the tech department (or classroom teacher) at the end of each school day.)

Printed Student Name

Grade

Student Signature

Date

Parent/Guardian Signature (REQUIRED)

Date